

MEMORANDUM OF MATSOGI-DO FEDERATION OF INDIA

1) Name & Full Address of Federation

MATSOGI-DO FEDERATION OF INDIA

Address: 75/1, Sanjay Nagar, Jammu, J&K – 180004

Contact: 09086003961, 09797543961

Website www.mfisports.in

Email: indiamatsogido@gmail.com

2) When was Matsogi-do Constituted? (Attached Proof)

Matsogi-do was founded on 12 April 2000 in Jammu (J&K), India, under the name “**Matsogi-do Institute of India.**” After providing training and practice to many students and organizing several events, a meeting of the office bearers was held in the year 2005. With the unanimous decision of all members, the name was changed to “**Matsogi-do Federation of India,**” and an application for Society Registration was submitted.

Finally, the federation succeeded in obtaining registration on 9 June 2010 under the **Societies Registratio Act VI of 1998 (1941 A.D.) of J&K**

GOVERNMENT OF JAMMU & KASHMIR
REGISTRAR OF SOCIETIES, JAMMU
CERTIFICATE OF REGISTRATION
UNDER SOCIETIES REGISTRATION ACT, 1860
(Act XXI of 1860)

REGISTRATION No. 799 - CSA OF 2025
DATED: 20 / 05 / 2025.

I hereby certify that “Matsogi-Do Federation Of India” located at House No. 75/1, Sanjay Nagar, Jammu has been re-registered under **SOCIETIES REGISTRATION ACT, 1860.**

Given under my hand at JAMMU on this 20th day of May, Two thousand Twenty Five.


REGISTRAR OF SOCIETY,
JAMMU, J & K GOVERNMENT.
Societies / Firm
Govt. Jammu

This re- registration certificate is issued in lieu of the previous registration certificate issued under (Societies Registration Act-1998 (Samvat) 1941 AD) vide No: 245-RS of 2010 dated: 09.06.2010 on the direction of Administrative Department letter No: IND/ DIC-169/2007 dated: 19.04.2021, subject to the terms & conditions given below/ back.

No: DI&C/F&S/CSA/245/ 87
Date: 20.05.2025.



The re-registration is subject to the following terms and conditions:

1. The instant society, if found, involved or indulged in activities subversive to the approved objectives of the Society or to the security of the UT or maintenance of law & order or any other unlawful activities, the instant registration shall be processed for cancellation.
2. The Society registration shall be liable to cancellation, in case, it has been obtained by misrepresentation / fraudulently / fake documentation. This shall also attract punitive action under relevant provisions of law.

3) Constitutional Status of the Federation

The federation encloses documentary proof, including the Certificate of Registration and By-laws.

A) NAME OF THE SOCIETY

The name of the society shall be “**MATSOGI-DO Federation of India,**” in short **MFI**.

In these rules, the word “**Society**” shall mean and include “**MATSOGI-DO Federation of India.**”

B) MEMBERSHIP

Subject to the approval of the Governing Body, any person who believes in the aims and objectives of this society and is interested in the Matsogi-do game may become a member of this society.

There shall be the following types of membership:

i) FOUNDER MEMBER

The present signatories to this Memorandum shall be the Founder Members of the Society and founders of MFI. He/She shall possess adequate knowledge and understanding of the Matsogi-do game.

ii) EXECUTIVE COMMITTEE MEMBERS

The affairs of the Association shall be governed by an Executive Committee, hereinafter referred to as the “Governing Body,” which shall consist of the following members:

1. Hon. Chairman
2. Hon. President
3. Hon. Vice President
4. Hon. Secretary General
5. Hon. Vice Secretary
6. Hon. Treasurer
7. Hon. Members

The term of the Executive Committee shall be five (5) years. All members of the Committee shall continue to hold office until the expiry of their term.

An affiliated Association/Club/Institute shall, however, have the power to recall or replace its nominee within three (3) years.

The outgoing Committee shall remain in office until the conclusion of the Annual General Body Meeting at which the election of the new Committee is held.

A) HONORARY POSTS

The Chairman, President, or Executive Committee shall have the power to appoint honorary posts such as:

- Patron
- President
- Vice-President
- Associate Members
- General Members

The Executive Committee may also expel an office bearer if he/she is found inactive in performing his/her duties, subject to the approval of the Executive Committee.

Honorary Members shall not have voting rights in the election of Executive Body Members.

B) FUNCTIONS OF MEMBERS

FUNCTIONS OF THE CHAIRMAN

Subject to the general control of the Executive Committee, the Chairman shall have the superintendence and control over the establishment and functioning of the Federation.

He shall:

- Maintain records of membership;
- Issue notices of meetings;
- Record the minutes of meetings in the Minutes Book;
- Conduct official correspondence; and
- Perform such other duties as may ordinarily pertain to the office or as may be entrusted to him by the Committee.

The Chairman shall be entitled to incur legitimate incidental expenditure on behalf of the Association not exceeding Rs. 50,000/- (Rupees Fifty Thousand Only), subject to confirmation by the Committee at its next meeting.

Any expenditure exceeding this amount shall require prior approval of the President or the Executive Committee.

The Chairman shall safeguard the financial and general interests of the Association, collect dues from members, and make payments as sanctioned by the Executive Committee.

He shall also have the authority to appoint or dismiss employees and pay their remuneration as approved by the Executive Committee.

The Chairman shall have the power to expel an office bearer found inactive in the discharge of duties, subject to the approval of the Executive Committee, and may also dismiss affiliated Clubs, District Units, or any Member of the Association.

FUNCTIONS OF THE PRESIDENT

The President shall preside over all meetings and shall have a casting vote in case of a tie, in addition to his/her regular vote as a member.

In cases of emergency requiring immediate action, the President may adopt such measures as deemed appropriate with the consent of the Secretary General. Such actions shall subsequently be placed before the Executive Committee for approval at its next meeting.

For all matters and questions, the views of the Executive Committee shall be obtained by the President.

The President shall act as the head of all Committees constituted by the Association.

The President shall have the authority to sanction expenditure up to Rs. 5,000/- (Rupees Five Thousand Only) at one time.

The President shall also have the power to expel an office bearer found inactive in the performance of duties, subject to the approval of the Executive Committee.

FUNCTIONS OF THE SECRETARY GENERAL

He/She shall possess a minimum qualification of Black Belt 6th Dan in Matsogi-Do Discipline and at least eight (8) years of experience as a Regular Executive Member of the National Body, or at least six (6) years of experience as an authorized Regular State Secretary.

Additionally, his/her National Player must be at least a Silver Medalist in the Matsogi-Do discipline before the conduct of Federation Elections.

Subject to the general control of the Executive Committee Members, the Secretary General shall have superintendence and control over the establishment and functioning of the State Association.

He/She shall:

- Maintain records of membership;
- Issue notices of meetings;
- Record minutes of meetings;
- Conduct official correspondence; and
- Perform such other duties as may ordinarily pertain to the office or as may be entrusted by the Committee.

The Secretary General shall be entitled to incur legitimate incidental expenditure on behalf of the Association not exceeding Rs. 25,000/- (Rupees Twenty-Five Thousand Only), subject to confirmation by the Committee at its next meeting.

Any expenditure exceeding this amount shall require prior approval of the President or the Executive Committee.

The Secretary General shall safeguard the financial and general interests of the Association, collect dues from members, and make payments as sanctioned by the Executive Committee and General Committee.

He/She shall also have the authority to appoint or dismiss employees and pay remuneration as approved by the Executive Committee.

The Secretary General shall have the power to expel an office bearer found inactive in the performance of duties, subject to the approval of the Executive Committee, and may also dismiss affiliated Clubs, District Units, or any Member of the Association.

FUNCTIONS OF THE HONORARY VICE SECRETARY

He/She shall possess a minimum qualification of Black Belt 5th Dan in Matsogi-Do Discipline and at least six (6) years of experience as a Regular Member of the National Body.

Additionally, his/her National Player must be at least a Silver Medalist in the Matsogi-Do discipline before the conduct of State Elections.

The Vice Secretary shall perform the duties of the Secretary General in the latter's absence or inability to act.

He/She shall also have the power to expel a General Office Bearer found inactive in the performance of duties, subject to the approval of the Executive Committee, and may dismiss affiliated Clubs, District Units, or any Member of the Association.

FUNCTIONS OF THE TREASURER

He/She shall possess a minimum qualification of Black Belt 4th Dan in Matsogi-Do Discipline and at least six (6) years of experience as a Regular Member of the National Body.

Additionally, his/her National Player must be at least a Silver Medalist in the Matsogi-Do discipline before the conduct of Federation Elections.

The Treasurer shall receive all monies of the Association, make payments, and maintain accounts as approved by the Committee.

Minor expenses incurred by any Sub-Committee or by the Hon. Secretary General may be accepted as cash payments, provided detailed accounts are submitted and duly attested by the concerned Sub-Committee or the Hon. Secretary General.

The Treasurer shall not retain cash exceeding Rs. 5,000/- (Rupees Five Thousand Only). Any amount exceeding this limit shall immediately be deposited in a scheduled bank approved by the Executive Committee.

C) OFFICE BEARERS

The Office Bearers of the Executive Committee and the elected representatives from the affiliated Associations/Clubs/Institutes shall be elected every five (5) years at the Annual General Body Meeting of the Federation.

Notice of the Annual General Body Meeting, at which the five-year election is to be held, shall be sent at least twenty-one (21) days prior to the date fixed for the meeting.

All affiliated Associations/Clubs/Institutes entitled to attend the meeting may forward their nomination papers, duly accompanied by a letter signed by the President or Hon. Secretary of the respective affiliated Association/Club/Institute.

D) POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE

The Executive Committee shall have the following powers and duties:

- To grant affiliation to Associations/Clubs/Institutes.
 - To provide funds for the functioning of the Federation.
 - To make payment of affiliation fees to IMC.
 - To meet expenses incurred in running the Federation.
 - To provide and maintain standard equipment, suitable grounds, and stadia for the benefit of affiliated units.
 - To organize Matsogi-Do Championships, demonstrations, and related activities from time to time.
 - To publish bulletins, magazines, and other materials for the benefit of members and to maintain a library.
 - To meet expenses for sending representatives or teams to recognized Matsogi-Do championships, exhibitions, or contests within or outside the jurisdiction of the Federation.
 - To appoint coaches, technical advisers, and administrative staff whenever necessary.
 - To remove, demote, dismiss, or alter the service conditions of coaches, advisers, or staff as deemed appropriate from time to time.
 - To control the finances of the Federation and prepare the annual budget.
 - To manage the affairs, properties, and assets of the Federation.
 - To enforce the rules and regulations of the Federation and ensure compliance from time to time.
 - To collect funds for the Federation.
 - To invest surplus funds of the Federation in such manner as determined by the Executive Committee.
 - To adjudicate appeals and disputes among affiliated Associations/Clubs/Institutes.
 - To take disciplinary action against affiliated bodies or individuals for conduct prejudicial to the interests or discipline of the Federation.
 - To organize and promote sporting events and tournaments independently or jointly with any Federation, Institution, Organization, Club, or individual.
 - To arrange conferences, demonstrations, film shows, exhibitions, meetings, seminars, discussions, and competitions for the promotion of Matsogi-Do and healthy living.
 - To sell, improve, manage, develop, lease, mortgage, dispose of, or otherwise deal with movable or immovable properties of the Federation.
 - To act as trustees of funds, trophies, or other properties donated for the promotion and encouragement of Matsogi-Do.
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E) MEETINGS OF THE EXECUTIVE COMMITTEE

- The Committee shall meet at least three (3) times a year, or more frequently if necessary. Seven (7) members shall constitute a quorum.
 - At least seven (7) days' notice shall be given for every meeting of the Committee. However, an emergency meeting may be convened with three (3) days' notice.
 - All questions shall be decided by a show of hands, and in the case of a tie, the President shall have a casting vote.
 - The Hon. Secretary General shall maintain minutes of all meetings in a Minutes Book and shall circulate copies to all Committee Members along with the agenda for the next meeting.
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iii) ASSOCIATE MEMBERS

Any affiliated State Association/Unit/Institute representing MFI and holding a minimum of two (2) Black Belt Dan qualifications in Matsogi-Do Discipline before Federation elections, along with at least six (6) years of experience as a Regular Member of the State Body in Matsogi-Do Discipline, shall be eligible to enroll as an Associate Member.

The affiliated Association/Unit/Institute shall abide by the principle:

“One Martial Art – One Game – One Association.”

The affiliated Association/Institute shall pay an annual affiliation fee of Rs. 2,000/-, payable on or before 31st March every year.

Any member who fails to deposit the membership fee or has outstanding arrears shall not be eligible to cast votes or raise objections in Executive, Associate, or General Body Meetings.

The Executive Committee of the Federation shall have the right to revise the affiliation fee from time to time, subject to approval in the next Annual General Body Meeting.

Each affiliated State Association/Unit/Institute shall be entitled to nominate two (2) representatives to attend the Annual General Body Meeting of the Association and participate in its proceedings.

iv) GENERAL MEMBERS

A)

Any affiliated District Association/Unit/Institute representing the State Association and having at least three (3) years of regular membership in the District Body shall be eligible to enroll as a General Member.

The affiliated Association/Unit/Institute shall abide by the principle:

“One Martial Art – One Game – One Association.”

The affiliated Association/Institute shall pay an annual membership fee of Rs. 500/-, payable on or before 31st March every year.

B)

Any independent individual may apply for General Membership by paying an annual membership fee of Rs. 500/-, payable before 31st March every year.

Rights of General Members

i) A General Member shall be eligible to cast a vote in the respective District Election in which he/she resides. After completion of one (1) year of membership, he/she shall be eligible to contest District Elections as a candidate.

ii) He/She shall be authorized to cast a vote in State Elections in the State he/she represents. After completion of two (2) years of membership, he/she shall be eligible to contest State Elections as a candidate.

iii) He/She shall be eligible to cast a vote in Federation Elections in the country where he/she resides. After completion of three (3) years of membership, he/she shall be eligible to contest Federation Elections as a candidate.

C) FUNCTIONS, RIGHTS, AND PRIVILEGES OF AFFILIATED ASSOCIATIONS/UNITS

1. Affiliated State/District Associations or Units shall have their names printed on their letterheads and certificates along with the name of the Federation/Unit to which they are affiliated.

For example:

“Matsogi-Do Association of Jammu & Kashmir affiliated with Matsogi-Do Federation of India and International Matsogi-Do Council.”

Bank accounts shall also be opened in the same name as mentioned on the official letterhead, with any two authorized signatories from among the following:

- President
- Secretary General
- Treasurer

The same format shall be used on all notices, championships, tournaments, programs, entry forms, and related documents.

Elected representatives of affiliated Associations/Units/Institutes shall have the right to attend and vote in all Executive Committee Meetings of the Association.

Members attending or voting in General Body Meetings shall be bona fide members of their respective affiliated bodies and shall produce an authorization letter signed by the President or Secretary of the nominating body.

Affiliated Associations/Institutes shall lose the right to attend Executive Committee Meetings and/or Annual General Body Meetings if they fail to pay their subscription fees up to date.

Applications for membership of MFI shall be submitted in the prescribed form.

Every application for affiliation shall be subject to approval by the Executive Committee. If approved, the applicant shall be notified in writing in the prescribed format.

The Executive Committee may reject any application for affiliation without assigning any reason whatsoever. However, the applicant Association/Institute may submit a fresh application after six (6) months from the date of rejection.

(i) AFFILIATION FEE / MEMBERSHIP FEE

The Affiliation Fee and Membership Fee shall be as follows and shall be payable in advance:

- The Affiliation Fee for an Association/Club/Institute shall be Rs. 2,000/- per annum.
- The Membership Fee shall be Rs. 500/- per annum.

Both fees shall be payable in advance and, in any case, before 31st March of every year.

The Executive Committee of the Federation shall have the right to revise the aforesaid rates from time to time, subject to approval in the next Annual General Body Meeting.

D) SUB-COMMITTEES

The Executive Committee may appoint ad hoc or regular Sub-Committees for any specific purpose and may delegate to them such powers as it deems fit.

Such ad hoc or regular Sub-Committees may include persons who are not members of the Executive Committee.

Additional members may be co-opted, and casual vacancies may be filled by the Executive Committee from time to time.

The President, one of the Vice-Presidents, and the Secretary General shall be *ex-officio* members of all such Committees.

A) FUNCTIONS OF THE CHAIRMAN

Subject to the general control of the Executive Committee, the Chairman shall have the superintendence and control over the establishment and functioning of the Federation.

He/She shall:

- Maintain records of membership;
- Issue notices of meetings;
- Record minutes of meetings in the Minutes Book;
- Conduct official correspondence; and
- Perform such other duties as ordinarily pertain to the office or as may be entrusted by the Committee.

The Chairman shall be entitled to incur legitimate incidental expenditure on behalf of the Association not exceeding Rs. 50,000/- (Rupees Fifty Thousand Only), subject to confirmation by the Committee at its next meeting.

Any expenditure exceeding this amount shall require prior approval of the President or the Executive Committee.

The Chairman shall safeguard the financial and general interests of the Association, collect dues from members, and make payments as sanctioned by the Executive Committee.

He/She shall also have the authority to appoint or dismiss employees and pay remuneration as approved by the Executive Committee.

The Chairman shall have the power to expel an office bearer found inactive in the performance of duties, subject to approval of the Executive Committee, and may also dismiss affiliated Clubs, District Units, or any Member of the Association.

B) FUNCTIONS OF THE PRESIDENT

The President shall preside over meetings and shall have a casting vote in case of a tie, in addition to the vote to which he/she is entitled as a member.

In cases of emergency requiring immediate action, the President may adopt such measures as deemed appropriate with the consent of the Secretary General. Such action shall subsequently be placed before the Executive Committee for approval at its next meeting.

For all matters and questions, the views of the Executive Committee shall be obtained by the President.

The President shall be the head of all Committees constituted by the Association.

The President shall have the authority to sanction expenditure up to Rs. 5,000/- (Rupees Five Thousand Only) at one time.

The President shall also have the power to expel an office bearer found inactive in the performance of duties, subject to approval of the Executive Committee.

C) FUNCTIONS OF THE SECRETARY GENERAL

He/She shall possess a minimum qualification of Black Belt 6th Dan in Matsogi-Do Discipline and at least eight (8) years of experience as a Regular Executive Member of the National Body, or at least six (6) years of experience as an authorized Regular State Secretary.

Additionally, his/her National Player must be at least a Silver Medalist in Matsogi-Do Discipline before the conduct of Federation Elections.

Subject to the general control of the Executive Committee Members, the Secretary General shall have the superintendence and control over the establishment and functioning of the State Association.

He/She shall:

- Maintain membership records;
- Issue notices of meetings;
- Record minutes of meetings in the Minutes Book;
- Conduct official correspondence; and
- Perform such other duties as may ordinarily pertain to the office or as may be entrusted by the Committee.

The Secretary General shall be entitled to incur legitimate incidental expenditure on behalf of the Association not exceeding Rs. 25,000/- (Rupees Twenty-Five Thousand Only), subject to confirmation by the Committee at its next meeting.

Any expenditure exceeding this amount shall require prior approval of the President or the Executive Committee.

The Secretary General shall safeguard the financial and general interests of the Association, collect dues from members, and make payments as sanctioned by the Executive Committee and General Committee.

He/She shall also have the authority to appoint or dismiss employees and pay remuneration as approved by the Executive Committee.

The Secretary General shall have the power to expel an office bearer found inactive in the performance of duties, subject to approval of the Executive Committee, and may also dismiss affiliated Clubs, District Units, or any Member of the Association.

D) FUNCTIONS OF THE HONORARY VICE SECRETARY

He/She shall possess a minimum qualification of Black Belt 5th Dan in Matsogi-Do Discipline and at least six (6) years of experience as a Regular Member of the National Body.

Additionally, his/her National Player must be at least a Silver Medalist in Matsogi-Do Discipline before the conduct of State Elections.

The Vice Secretary shall perform the duties of the Secretary General in the latter's absence or inability to act.

He/She shall also have the power to expel a General Office Bearer found inactive in the performance of duties, subject to approval of the Executive Committee, and may dismiss affiliated Clubs, District Units, or any Member of the Association.

E) FUNCTIONS OF THE TREASURER

He/She shall possess a minimum qualification of Black Belt 4th Dan in Matsogi-Do Discipline and at least six (6) years of experience as a Regular Member of the National Body.

Additionally, his/her National Player must be at least a Silver Medalist in Matsogi-Do Discipline before the conduct of Federation Elections.

The Treasurer shall receive all monies of the Association, make payments, and maintain accounts as approved by the Committee.

Minor expenses incurred by any Sub-Committee or by the Hon. Secretary General may be accepted as cash payments, provided detailed accounts are submitted and duly attested by the concerned Sub-Committee or the Hon. Secretary General.

The Treasurer shall not retain cash exceeding Rs. 5,000/- (Rupees Five Thousand Only). Any amount exceeding this limit shall immediately be deposited in a scheduled bank approved by the Executive Committee

4) CHANGE OF ADDRESS AND COMMUNICATION

It shall be the duty of all affiliated District Associations and members of the Executive Committee to inform the Hon. Secretary General, in writing, of any change of address to which future communications may be sent.

Communications of an important nature shall be sent by Registered Post or under Certificate of Posting to the registered address. However, the Executive Committee shall not be held responsible for postal delays, non-receipt of communications, or any other related reason.

5) ENFORCEMENT OF RULES

Acceptance of membership or affiliation to the Federation shall bind every member or affiliated Association/Club/Institute to conform to the Rules, Regulations, and Bye-laws of the Federation and to accept all decisions of the Executive Committee as final and binding.

6) TERMINATION OF MEMBERSHIP

An affiliated Association/Club/Institute shall cease to continue as an affiliated body under the following circumstances:

- If the affiliated Association/Club/Institute voluntarily resigns its affiliation by giving one month's written notice addressed to the Hon. Secretary General, provided that all dues payable to the Federation have been cleared.
- If the affiliated Association/Club/Institute fails to pay any amount due to the Federation before the next Executive Committee or Annual General Body Meeting after such dues have been duly demanded by the Executive Committee.
- If the affiliated Association/Club/Institute is found to be acting wilfully in a manner prejudicial to the interests of the Federation.

Before any Association/Club/Institute is suspended, dismembered, or disaffiliated, a written notice shall be issued granting fifteen (15) days to explain its conduct.

If no explanation is received within the stipulated period, or if the explanation is considered unsatisfactory by the Executive Committee, the Committee shall have the power to suspend or disaffiliate the member.

The decision to suspend or disaffiliate a member shall be taken by a majority vote of members present at the meeting.

Any suspended or disaffiliated Association/Club/Institute may be reinstated only by a two-thirds majority vote of the Executive Committee.

7) GENERAL BODY

There shall be a General Body of the Federation consisting of all members.

- The General Body Meeting shall be held once every year with a quorum of two-thirds (2/3) of the members.
- No quorum shall be required in an adjourned meeting.
- Emergency meetings of the General Body may also be convened upon a written request by three-fifths (3/5) of the members.

The following business shall be transacted at such meetings:

- To prepare annual programs and policies.
 - To pass the annual budget of the Federation.
 - To discuss and decide matters directly or indirectly related to the affairs of the Federation.
 - To appoint an Auditor who shall annually inspect the accounts of the Federation.
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A) COMPOSITION OF THE GENERAL BODY

The following shall constitute the General Body:

- All Office Bearers of the Executive Committee.
 - Two nominees from each affiliated Association/Club/Institution, other than the Office Bearers, if any.
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B) ANNUAL MEETING

The Annual General Body Meeting of the Federation shall be held within six (6) months from the close of the financial year on a date and time fixed by the Committee.

At least twenty-one (21) days' notice shall be given for such meeting.

The following business shall be transacted:

- a) Confirmation of the minutes of the previous General Body Meeting. A copy of the minutes shall be circulated to members in advance.
 - b) Election of the President, Vice-Presidents, Secretary General, Treasurer, and Members of the Executive Committee, whenever due.
 - c) Appointment of Auditors and fixation of their honorarium.
 - d) Adoption of the Annual Report, Audited Statement of Accounts, Balance Sheet, and Auditor's Report.
 - e) Consideration of other agenda items for which due notice has been given.
 - f) Any other matter permitted by the President.
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8) AFFILIATION TO THE INTERNATIONAL BODY

- The Federation shall remain affiliated with the International Matsogi-Do Council (IMC), and all Rules, Regulations, and Bye-laws of the said body, as amended from time to time, shall be deemed to form part of these Rules.
 - Without prejudice to the generality of the foregoing provision, every order, direction, or request issued by the said body shall be implemented by the Committee and all affiliated Associations/Clubs/Institutions unless such order is contrary to or inconsistent with the provisions of these Rules.
 - Provided, however, that the Committee shall have the right to refrain from implementing, or direct its affiliated Associations/Clubs/Institutions not to implement, any such order, direction, scheme, or request which, in the opinion of the Committee, is prejudicial to the interests of the Federation and/or any of its members.
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9) BUSINESS BY POST

In the interval between meetings of the Committee, actions which may lawfully be taken at a Special or Emergency Meeting may also be taken through postal or telegraphic consent of absentee members by the Hon. Secretary General.

In every such case, the consent of each member shall be preserved in a separate file, and the action taken shall be circulated to all members and ratified at the next Committee Meeting.

10) CASUAL VACANCIES

Any vacancy in the post of an Office Bearer of the Federation shall be filled from amongst the Committee Members by co-option.

Such vacancy shall subsequently be filled by election at the next Annual General Body Meeting, for which notice shall be given to all affiliated Associations/Clubs/Institutions.

11) DECISION MAKING

Decisions of the Executive Committee under this Constitution shall be made by a simple majority vote.

In case of a tie, the President shall have the right to exercise a casting vote.

Decisions of the General Body shall also be made by a simple majority, except in cases involving Constitutional Amendments, which shall require a two-thirds majority of members present and voting at a meeting specifically convened for that purpose.

12) BANK ACCOUNT

The funds of the Society shall be deposited in a Scheduled Bank.

The Bank Account shall be operated jointly by any two of the following Office Bearers:

- President
 - Secretary General
 - Treasurer
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13) ANNUAL REPORTS OF AFFILIATED ASSOCIATIONS / CLUBS / INSTITUTIONS

Before the end of March every year, all affiliated Associations/Clubs/Institutions shall submit a brief report or summary of their activities during the preceding year to the Hon. Secretary General of the Federation for inclusion in the Annual Report.

14) GENERAL QUORUM FOR PASSING RESOLUTIONS

The Committee shall meet at least two (2) times a year, and more often if necessary.

Fifteen (15) members shall constitute a quorum.

At least fifteen (15) days' notice shall be given for every meeting of the Committee. However, an Emergency Meeting may be convened with three (3) days' notice.

- i) All questions shall be decided by a show of hands, and in case of a tie, the Chairperson shall have a casting vote.
 - ii) The Hon. Secretary General shall maintain the minutes of all proceedings in a Minutes Book and circulate copies to all Committee Members along with the agenda of the next meeting.
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15) VOTING AUTHORIZATION

Any person holding General Membership of the MATSOGI-DO FEDERATION OF INDIA shall be eligible to cast votes in Executive Committee Elections as well as General Body Elections.

16) ELECTION PROCEDURE

Elections shall be held once every five (5) years at the Annual General Meeting to elect the Executive Board and General Body from amongst the representatives of the Members.

- a) Elections may be conducted before the due date; however, the tenure shall remain valid up to 31st March.
 - b) Elections shall be conducted at least two (2) months before the due date fixed for the conduct of elections of the MFI.
 - c) Election dates shall be published at least two (2) months in advance through a registered newspaper so that all eligible participants and voters are duly informed.
 - d) Nominations shall be submitted at least one (1) month before the election date along with a nomination fee of Rs. 5,000/-.
 - e) Withdrawal of candidature shall be permitted only up to fifteen (15) days before the election date.
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17) INTERPRETATION OF THE CONSTITUTION

The interpretation of this Constitution and the effect thereof shall rest with the Executive Committee, and any ruling given by the Committee shall be final and binding.

AMENDMENTS TO THE CONSTITUTION

Any part of this Constitution may be repealed, altered, added to, or amended by a Resolution passed at the Annual General Body Meeting, provided that two-thirds of the members present and entitled to vote support such amendment.

Further, the proposed amendment must be included in the agenda of the meeting.

18) AUDIT

The accounts of the Federation shall be examined every year, and their correctness shall be verified by a qualified Auditor duly appointed by the Federation.